

MEETING MINUTES

APRIL 14, 2020 - 6:30PM VIA: ZOOM MEETING ONLINE
 MEETING CALLED TO ORDER BY: PTO PRESIDENT - NANCY LOMBART
 MEETING MINUTES TAKEN BY: SARA VENDSHUS

MERRIMAC PTO MEMBER MEETING	
MEMBERS IN ATTENDANCE	Sara Vendshus, Beth Villani, Theresa Nunes, Rachel White, Cheryl Burkinshaw, Meghan Marlowe, Nancy Lombart, Glennys Bistany, Pam Burke, Ken Kelley, Stephanie Dembro, Dawn Ackerman, Sarah Gilmore
TREASURY REPORT	<p>Financial Status Update by Pam Burke</p> <ul style="list-style-type: none"> • Budget review: <ul style="list-style-type: none"> ○ After planned expenses we're expecting about \$5,000 remaining in bank account for summer / fall. <ul style="list-style-type: none"> ▪ In the last month we paid out nearly \$8,000 ▪ Typically, we spend around \$3,000 over the summer alone. ▪ All money paid by parents for BOKS and Robotics this year will be refunded ▪ All money paid as donations to theatre program will be refunded ▪ Outstanding items include: 6th grade T-Shirts, website fees, scholarship ▪ Have \$400 from the Merrimac Cultural Council to sponsor theatre program, we may need to return. ▪ We did just make a large purchase of discounted chrome books prior to school closures.
U P C O M I N G	<p><u>EVENTS:</u></p> <ul style="list-style-type: none"> • All remaining school year events are considered cancelled. We can reevaluate if/when school reopens. <ul style="list-style-type: none"> ○ Including but not limited to: Paint Night, Field Day, Ice Cream Social, Theatre Program, Robotics, BOKS • Movie Night – We have \$360 to use toward it from the Merrimac Cultural Council... but not sure if/when we'll be able to do it. • Merrimac Goes Back to School – We need to confirm a date. Mr. Kelley will look into this and get back to us.
	<p><u>TEACHER APPRECIATION:</u></p> <ul style="list-style-type: none"> • Cheryl working on plans for teacher appreciation week 5/4 – 5/8 <ul style="list-style-type: none"> ○ Ideas included making a photo slideshow, a collective video, or individual students make cards to show teachers.
	<p><u>FUNDRAISERS:</u></p> <ul style="list-style-type: none"> • All remaining school year fundraisers are cancelled.
	<p><u>ENRICHMENT PROGRAMS:</u></p> <ul style="list-style-type: none"> • Books – Ideally all quarantined students would have books available at home. We will offer the Scholastic book PTO code to parents via Facebook & weekly emails to give parents the opportunity to purchase more books for their children. Points earned will go toward new books for the school libraries. If you know of children or families who are in need of books right now at home, please contact Dawn Ackerman.
Misc. PTO BUSINESS:	<ul style="list-style-type: none"> • Yearbook Sales – Happening Now. Due by this Friday, April 17th. Mr. Kelley will send email reminding parents to order soon if they want one. • School Supply Box orders are ready to roll out for the next school year – Sarah Gilmore coordinating • Scholarship award – We have 9 applicants. Cheryl, Nancy, Pam, and Rachel will join as the scholarship committee to determine who to award. Sarah Gilmore will send the essays to Sara Vendshus to post in the shared PTO google drive. • May is the month we typically hold PTO board elections. We are looking into options considering the extenuating circumstances. • Next Meeting is TUESDAY, May 12th @ 6:30pm – Location to be determined