

MEETING MINUTES

DECEMBER 10, 2019 - 6:30PM AT: FREDERICK N. SWEETSIR ELEMENTARY SCHOOL
 MEETING CALLED TO ORDER BY: PTO PRESIDENT - NANCY LOMBART
 MEETING MINUTES TAKEN BY: SARA VENDSHUS

MERRIMAC PTO MEMBER MEETING	
MEMBERS IN ATTENDANCE	Jess Perkins, Beth Villani, Pam Burke, Meghan Marlowe, Cheryl Burkinshaw, Theresa Nunes, Glennys Bistany, Nancy Lombart, Lisa Manni, Sara Vendshus
TREASURY REPORT	Financial Status Update by Pam Burke <ul style="list-style-type: none"> • Budget review: <ul style="list-style-type: none"> ○ Currently have just over \$19,000 in bank account. <ul style="list-style-type: none"> ▪ About \$8,000 will be used toward expected cultural arts & appropriations. ▪ Recent expenses include: Robotics, QuickBooks, holiday helper & website ▪ Approved a pre-paid card to use by chairpersons at future events.
REVIEW PREVIOUS EVENTS:	<ul style="list-style-type: none"> • Spirit wear Sale – Made about \$430 • Yankee Candle Stuff has all been distributed. • Square 1 Art Sale – If there's items remaining by Friday, we'll have it at Santa's breakfast.
U P C O M I N G	<u>EVENTS (Meghan):</u> <ul style="list-style-type: none"> • Breakfast with Santa (12/14) – Kids (grades K-2) singing at 9am, anyone available can help set-up/decorate 4-7pm Friday, still need volunteers for Saturday. We have permission to use water in kitchen. • Sweetheart Dance (2/8) – Theresa Nunes will chair event. Meghan will get her a budget. • PTO is putting on a continental breakfast Thursday this week for teachers. • Meghan will look into organizing Polar Express Movie night for next year, cancelled this year. • Jon is in the process of organizing a bingo night for January • Ms. Villani looking into a literacy or math event for spring time.
	<u>FUNDRAISERS (Nancy):</u> <ul style="list-style-type: none"> • Nancy to follow-up with teachers about purchasing appropriation items from last meeting. • Holiday Helper – Looking for wrapping paper, and food items to be donated. • Christmas Floral Sale – Ms. Scafidi is chairing. Flyers are out. Sara to post on Facebook. • Wizards fundraiser – could do it with Pentucket. They play with the teachers, and we'd need a big space. Could consider doing it next year or after new school is built. • Boosterthon – Happening in May • Need a fundraiser to pay for 6th grade celebration including Cedar dale. Maybe a bake-sale at theatre. Could do a shredding drive. Could sell popcorn. Could sell cookie dough.
	<u>ENRICHMENT PROGRAMS (Glennys):</u> <ul style="list-style-type: none"> • Theatre Program (Wizard of Oz) – Got receipt for the script. We have about 48 sign-ups turned in as of last Friday. Will have a lottery, or potentially have a stage / background crew with kids over 40. Another option is to have a double cast (leads for Friday, leads for Saturday). Monday parent lead is Ms. Bettencourt. Looking for a Wednesday parent lead. Will be getting parent volunteer sign-ups in soon. Lisa Manni is getting emergency contacts can be entered online. • Hoping to begin writing grants and preparing now for next year. Vision of the future would be to have a fall and spring theatre production. • BOKS – 8-week program. \$20 / kid, includes a t-shirt Wed & Fri in January, can use Eventbrite. • Robotics – 4th & 5th graders starting in March. • Potentially having an earth day program with Dr. Seuss and could be a reading program/event.
MISCELLANEOUS PTO BUSINESS:	<ul style="list-style-type: none"> • Faculty Comments - Mr. Conway <ul style="list-style-type: none"> ○ Working on getting more chrome books
PTO MEETINGS ARE THE 2 ND TUESDAY OF EACH MONTH AT 6:30PM @ SWEETSIR SCHOOL Next Meeting is January 14 th 2020	