

# MEETING MINUTES

FEBRUARY 12, 2024 - 6:00PM AT SWEETSIR SCHOOL  
MEETING CALLED TO ORDER BY: PTO PRESIDENT JACLYN KELLEY  
MEETING MINUTES TAKEN BY: MAXINE MCGOLDRICK

<b>MERRIMAC PTO MEMBER MEETING</b>	
<b>MEMBERS IN ATTENDANCE</b>	Jaclyn Kelley, Tracy DeCresenzo, Sara Vendshus, Krista Niles, Sarah Elwell, Maxine McGoldrick, Jennifer Roberts, Sarah Gilmore, Nikita McElwell, Theresa Nunes,
<b>TREASURY REPORT</b>	<p>Financial Status Update by Tracy DeCresenzo</p> <ul style="list-style-type: none"><li>● <b>Budget review:</b><ul style="list-style-type: none"><li>○ Balance as of 12/11/23 \$16,893.57</li><li>○ <b>Money Raised:</b><ul style="list-style-type: none"><li>▪ Spirit Wear Payments \$572</li><li>▪ Grinch Event (admission) \$894</li><li>▪ Bookstore (December) \$890</li><li>▪ Square 1 Art \$2,290</li><li>▪ School Store- Donaghue \$42</li><li>▪ Parent Donation \$224</li><li>▪ 1st Place Spiritwear \$66</li><li>▪ Little Caesars \$30</li><li>▪ Box Tops \$74</li><li>▪ Bookstore Feb (venmo) \$63</li><li>▪ Valentine's Gram (venmo) \$2,857</li></ul></li></ul></li></ul> <p>Total Cash In- \$8,002</p> <ul style="list-style-type: none"><li>○ <b>Expenses:</b><ul style="list-style-type: none"><li>▪ Bookstore -\$846</li><li>▪ Website -\$142</li><li>▪ Appropriations -\$982</li><li>▪ Grinch Event (food &amp; decor) -\$596</li><li>▪ Giving Tree (Dunks Card) -\$150</li><li>▪ Spirit Wear -\$22</li><li>▪ Library Books (read-a-thon) -\$155</li><li>▪ Sales Tax (quarterly) -\$155</li><li>▪ Chorus Field Trip -\$370</li><li>▪ Valentine's Gram Supplies -\$248</li><li>▪ Valentine's Gram Cookies -\$1,893</li></ul></li></ul> <p>Total Cash Out- \$5,560</p> <p>Balance: \$ 19,336</p> <ul style="list-style-type: none"><li>○ <b>Holds/Commitments:</b><ul style="list-style-type: none"><li>▪ Appropriations - \$450</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>▪ School Store Sweetsir \$90</li> <li>▪ 5th Grade Field Trip -\$250</li> <li>▪ Scholarship -\$1,000</li> <li>▪ Bookstore Feb \$996</li> <li>▪ Valentine's Gram (Cash &amp; Checks) \$181</li> </ul> <p>Total Holds/Commitments- \$433</p> <ul style="list-style-type: none"> <li>● Remaining 2022 Read- A- Thon Proceeds- \$4,374</li> </ul>
<p style="text-align: center;"><b>Misc. PTO BUSINESS:</b></p>	<ul style="list-style-type: none"> <li>● <b>Field Day/6Th Grade</b> <ul style="list-style-type: none"> <li>○ Last year change in shirts/sweatshirts <ul style="list-style-type: none"> <li>■ in previous years it was a t-shirt for the 6th grade, last year was a sweatshirt</li> </ul> </li> <li>○ For Field Day shirts different colors per grade <ul style="list-style-type: none"> <li>■ Regular shirts (\$5-\$7)</li> <li>■ Tie Dye Shirts for 6th grade will add \$250 total</li> </ul> </li> <li>○ Smyth Graphics used last year</li> <li>○ Page wants to do 6th grade sweatshirts again and Bagnall is open to options for their 6th grade parents</li> <li>○ \$1860 for sweatshirts last year</li> <li>○ \$551 shirts in previous years</li> <li>○ Discussion of giving the option for parents to purchase sweatshirts <ul style="list-style-type: none"> <li>■ We would purchase all the 6th graders a shirt</li> <li>■ Next steps would be to talk to the 6th grade team</li> <li>■ Sarah Gilmore will continue to take lead</li> </ul> </li> </ul> </li> <li>● <b>School Supply Boxes</b> <ul style="list-style-type: none"> <li>○ Handled by Sarah Gilmore as in past years</li> </ul> </li> <li>● <b>Auction</b> <ul style="list-style-type: none"> <li>○ Maxine is all set for the auction with 30+ items</li> <li>○ Barewolf on Thursday 3/7</li> </ul> </li> <li>● <b>Room Parent Program</b> <ul style="list-style-type: none"> <li>○ Maxine brought up the idea of a room parent for each classroom to help communication with the parents.</li> <li>○ Next step would be to have Krista bring the info to the teachers</li> </ul> </li> <li>● <b>Read-a-thon</b> <ul style="list-style-type: none"> <li>○ 2/26-3/10</li> <li>○ Theme day on 2/29 for Leap Day</li> <li>○ Leap into Reading</li> <li>○ The money raised will benefit field trips and extracurriculars</li> </ul> </li> <li>● <b>Book Fair</b> <ul style="list-style-type: none"> <li>○ Sweetsir from 2/26-2/29</li> <li>○ 2/29 will be Family Night at the Sweetsir</li> <li>○ K, 1st, &amp; 2nd will visit during their library times</li> </ul> </li> <li>● <b>Gametime Fundraiser</b> <ul style="list-style-type: none"> <li>○ Gametime will give us a portion of the profits from bowling, arcade &amp; axe throwing on 2/15/24</li> </ul> </li> </ul>

- **Valentines Grams**

- \$1224 has been made in profit
- All students will get something & it will be passed out at the end of the day on 2/14

- **Unique Week**

- March 18th-March 22nd
- Sock Day for Down Syndrome on March 21st

- **Pizza**

- 5 Daughters Pizza Kit
- 4/12 before vacation pick up at 5D
- Order from 4/1-4/7
- We get \$13 per kit
- Do a push for Little Caesars on Pi Day (3.14)

- **Royal Ball**

- Pick a date in May (5/10 mentioned)
- Do this instead of the spring fling carnival
- Make sure to have proper volunteers and police presence.

The Next PTO meeting will take place on March 11, 2024 at the Sweetsir School  
at 6:00PM