

# MEETING MINUTES

MARCH 11, 2024 - 6:00PM AT SWEETSIR SCHOOL  
MEETING CALLED TO ORDER BY: PTO PRESIDENT: JACLYN KELLEY  
MEETING MINUTES TAKEN BY: MAXINE MCGOLDRICK

## MERRIMAC PTO MEMBER MEETING

### MEMBERS IN ATTENDANCE

Jaclyn Kelley, Tracey DeCresenzo, Maxine McGoldrick, Jaclyn Scarsella, Jennifer Roberts, Liz Doherty, Christine Joyce

### TREASURY REPORT

Financial Status Update by Tracy DeCresenzo

- **Budget review:**

- Balance as of 02/12/24 \$19,336
- **Money Raised:**
  - Valentine's Grams \$208
  - Parents Night Out \$2,200
  - Bookstore (Feb & March) \$1,322
  - Cash Sales from Scholastic \$2,291

Total Cash In- \$6,021

- **Expenses:**

- Website -\$1,051
- Read a Thon Expenses -\$184
- Bookstore Books -\$595
- Appropriations (SLP) -\$140
- Check to Scholastic for Cash Sales -\$2,336

Total Cash Out- \$4,306

Cash Balance: \$ 21,050

- **Holds/Commitments:**

- Appropriations (Outstanding) -\$300
- School Store Sweetsir \$90
- Scholarship -\$1,000
- 5th Grade Field Trip -\$250
- Gametime Profits \$152
- Read-a-thon (approx) \$16,000
- Field Trip if Approved -\$2,000
- Go Daddy Refund \$1,030
- Refund for Bulletin Board Extras \$12
- Parent Night Out Expenses -\$41.25

Total Holds- -\$4,824

- There is about \$21,050 available cash as of current date.
- Remaining 2022 Read- A- Thon Proceeds- \$4,374
- Operating Budget of \$16,677

## HOT TOPICS

- **Appropriations**

- Room 25 C. Joyce
  - White Board for Classroom \$280
  - APPROVED
- A. Carbone
  - 6 Wiggle Chairs \$300
  - APPROVED
- 4th Grade Field Trip
  - Legoland in Somerville \$2080
  - APPROVED
- 3rd Grade Field Trip
  - Stone Zoo \$1350
  - APPROVED
- 2nd Grade Field Trip
  - Parker River in Newbury \$970
  - APPROVED

- **Field Day**

- Sarah Gilmore still taking lead on t-shirts for field day & 6th grade
- Conversations about ways to get the 6th grade their tie dye field day shirts
- Keeping the same color for each grade
- Conversation about Kona Ice as a station versus just doing our own music & slush
- Tracy agreed to be the PTO Liaison for the field day meetings
- If we do a snack station make sure to order from the kitchen manager to watch allergies
- The PTO approved the budget of \$5,300 to match last year

- **6th Grade Celebration**

- We will do t-shirts for 6th graders as done in years previous to 2023
- Offer the sweatshirts if parents want to pay for them
- The PTO will make sure every 6th grader is given a yearbook if not ordered by their families

- **Read-a-thon**

- Made over \$16k in profit
- all grades participated
- 164,536 minutes read in all schools
- Tracy will take it over next year for the same time frame

- **Game Time Fundraiser**

- Low turnout but low workload
- Mainly K families mostly
- Timing was hard so maybe do another month next year

- **Parents Night Out**

- Overall a decent turn out
- Mainly a younger crowd of parents
- Raised \$2,200

## Misc. PTO BUSINESS:

- **Teacher Appreciation**

- National Week is early May however we will be pushing ours out to the last week in May because of MCAS
- May 28- May 31

- **Royal Ball**

- May 10th from 6:30-8pm Sweetsir

- Approved \$2,000 budget
- Police Detail
- \$10 per person or \$30 family cap

- **Unique Week**

- Hand Graphic will be sent home
- Decorated hands will be used on bulletin boards at each school

- **Family Game Night**

- Proposed by Jennifer for a date in April or May
- Approved \$250 budget for prizes
- Put on the next agenda

The Next PTO meeting will take place on April 8, 2024 at the Sweetsir School at  
6:00PM